



Steyning Grammar School Shooting Field
Registered Charity No. 1115430

Notice of Friends of Steyning Grammar School Annual General Meeting (AGM)

4 June 2018

Dear Parents/Carers/Staff,

We hereby give notice of the AGM of the Friends of Steyning Grammar School, to be held on 26 June 2018 at 7.00 pm in the Russell Centre/library, at Shooting Field for the following purposes:

- 1) Apologies and confirmation that quorum is present
- 2) Declarations of interest
- 3) Approval of minutes of the 2017 AGM
- 4) Receive accounts for period 01-09-2016 to 30-08-2017 (document in FoSGS section of the school website under tab AGM documents).
- 5) Confirmation of appointment of committee members co-opted onto the Committee since the last AGM if any.
- 6) Confirmation of the following Committee Members retirement and new Committee members with agreed timetable for handover: Christel Shaw, Sue Gearing (Treasurer), Catherine Stone (Chairperson), Paul Hart and Denise Skinner (Secretary), Barry Walters, Luke Talbot, Jo Clear.
- 7) Trustees Report (document in FoSGS section of the school website under tab AGM documents)
- 8) AOB

Signed by Denise Skinner for and on behalf of FoSGS

Denise Skinner