

Steyning Grammar School
Learning Leader / Head of Subject (2a/2b)

Purpose of the job

To assist the Head of Faculty in leading and managing the faculty in promoting the learning of all students.
To promote high standards of achievement.
To deputise for the Head of Faculty in their absence if requested to do so.
To lead learning in a specific subject area or key stage

Responsibilities

The appointment is subject to the appropriate conditions of employment of teachers contained in the School Teacher's Pay and Conditions Document and other current employment and educational legislation.

Responsible to: Head of Faculty

Responsible for: All staff working within the subject in undertaking tasks specified by the Head of Faculty

Main duties

1) Leadership

To assist the Head of Faculty in providing a clear vision and communicating the vision to all members of the school community
To assist the Head of Faculty in securing the commitment of all members of the faculty to achieving the vision and to developing a team ethos within the faculty
To assist the Head of Faculty in promoting professional development throughout the faculty and take responsibility for personal professional development
To assist the Head of Faculty in promoting the school focus on learning by ensuring that whole school strategies are implemented and monitored effectively
To be a good role model for members of the faculty
To lead all developments within specified subject area

2) Management

To devise and implement strategies to ensure that subject targets are met
To analyse subject data and identify areas of strength and areas for development
To plan and implement strategies designed to improve teaching and learning and evaluating their impact
To promote the professional development of teachers within the subject area through classroom observation, coaching in the classroom and work sampling
To assist the Head of Faculty to ensure that the day to day running of the faculty is effective
To develop and maintain good professional relationships with colleagues at all times
To monitor the performance of staff, share good practice and challenge under performance

3) Learning

To assist the Head of Faculty in promoting joint lesson planning and planning of schemes of work
To assist the Head of Faculty in promoting the pedagogical dialogue within the faculty leading to shared lesson planning
To implement, promote and monitor effective behaviour management strategies
To assist the Head of Faculty in promoting good relationships with students and parents (incorporating strategies for gaining their views on learning)
To teach good lessons

4) General

To carry out any other reasonable task at the request of a member of the Leadership Team