

Request for access to examination scripts – Candidate consent form

THIS FORM MUST BE COMPLETED AND SIGNED BY THE STUDENT, NOT THEIR PARENT/CARER

You may request the return of any of your marked examination scripts. If a **priority** script is requested by the deadline date given below it will be received in time for you to consider requesting a review of marking for that examination. Non-priority scripts are available to support teaching and learning.

In order to proceed with a request for the return of exam scripts you must complete and sign the form below, and pay the relevant fee, by the deadline given. Please note that Pearson (Edexcel) are offering exam scripts free of charge, but the form must be completed as your written consent is required.

Deadline is 1pm on the following dates

Request for A Level priority script:	22 August 2019
Request for GCSE priority script (OCR and Pearson (Edexcel) only):	29 August 2019
Request for non-priority script:	26 September 2019

Fees

Access to Pearson (Edexcel) script (priority or non-priority):	FREE
Access to priority script (AQA, OCR and WJEC):	£15.00 per script
Access to non-priority script (AQA, OCR and WJEC):	£12.00 per script

Name of student:..... Candidate Number:.....

E-mail address (if not on school email):.....

Scripts: I request the return of the following script(s)

Subject	Exam Board	Paper Code	Priority/non-priority	Fee

Total fee payable:.....

Fees must be paid in cash or by cheque (payable to Steyning Grammar School). We are unable to accept card payments and Parent Pay cannot be used as an individual student’s total fees are not known in advance so a Parent Pay account cannot be set up.

Student’s signature:..... **Date:**.....

Exams Office use only	Fee paid CASH/CHEQUE	Initials	Date
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