

Request for a Review of Marking – Candidate consent form

THIS FORM MUST BE COMPLETED AND SIGNED BY THE STUDENT, NOT THEIR PARENT/CARER

If a review of the original marking is requested for any of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the request for a review of marking you must complete and sign the form below, and pay the relevant fee, by the deadline date shown. You may also request the return of your reviewed examination script when you request a review of marking.

Deadline is 1pm on the following dates

Request for Review of marking (Enquiry about Result): 19 September 2019

Fees NOTE: fees are **per paper**, not per subject (e.g. for English Language there are 2 papers, for Maths 3 papers)

OCR exams:

Review of marking per paper £49.00 with return of script £62.00

AQA and Pearson (Edexcel) exams:

Review of marking per paper £41.00 with return of script £55.00

If a review of marking request results in a change of grade, the review fee will be refunded, but there will still be a charge for the return of the script.

Name of student:..... Candidate Number:.....

E-mail address (if not on school email):.....

Review of marking: I request a review of marking of the following paper(s)
I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Subject	Exam Board	Paper Code	Return of script: yes/no	Fee

Total fee payable:.....

Fees must be paid in cash or by cheque (payable to Steyning Grammar School). We are unable to accept card payments and Parent Pay cannot be used as an individual student’s total fees are not known in advance so a Parent Pay account cannot be set up.

Student’s signature:..... **Date:**.....

Exams Office use only	Fee paid CASH/CHEQUE	Initials	Date
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